



Base Bulletin

Vandenberg AFB, CA 93437-0759



22 December 2004

No. 51

The Base Bulletin is published each Wednesday (except holidays). Send proposed bulletin items via e-mail to publishing.vafb@vandenberg.af.mil or to Vandenberg Publishing on the Global e-mail or via fax to DSN 276-6614 or 805-606-6614 to arrive at 30SCS/SCBP by noon on Monday (by noon the preceding Friday if a holiday occurs on Monday or Tuesday), to meet the Wednesday publishing date. Be sure to include your name, office symbol, and office phone number. Remember to include your home phone number for personal items. Your items will run for two consecutive weeks, and may be resubmitted one week after the last date it was published. Bulletins are valid for 90 days unless rescinded or superseded. Note: If an article requires a 30SW Form 400, this form must be submitted with the article, or it will not be published.

SECTION I — ADMINISTRATIVE DUTIES

Duty Chaplain: Duty phone, 6-5773. After hours, 606-9961.

Safety Hazard: Dial 5-SAFE (If off base, dial 605-SAFE).

SECTION II — OFFICIAL

1. Team Vandenberg:

a. Pass And Registration Extends Hours: Pass and Registration will be extending hours to meet mission requirements for the Vandenberg ID and AECC (Restricted Area Badge) demand. Please take note of the schedule beginning 22 Dec 04: Monday from 0830—1700, Tuesday from 0800—1700, Wednesday from 1000—1600, Thursday from 0800—1700 and Friday from 0830—1600. AECCs and Vandenberg IDs will not be processed between 1100—1300. Please call in advance to schedule AECC and VAFB ID issue. Vehicle decal and weapons registration can be done at any time. Fridays are reserved for walk-in AECCs and VAFB IDs. For more details call 6-1853. (30SFS/SFOXI)

b. Promotion Ceremony: Lt Col Brian Fredriksson, Commander, 614th Space Operations Squadron requests the pleasure of your company at a ceremony marking the advancement of Capt Jonathan Lowe to the grade of Major on Wednesday, 29 Dec 04, at 1100 at the 14th Air Force Conference Room. Military Attire: Duty Uniform. Civilians: Daily Attire. Reception immediately following. (614SOPS/DOA, 5-4884)

c. 30th Space Wing New Year's Eve Party: We **Live** Here, We **Serve** Here, So Let's **Celebrate** The New Year **HERE!** Join us at the Pacific Coast Club for the 30th Space Wing New Year's Eve Party on Friday, 31 Dec 04, from 2000-0200, with entertainment starting at 2100. The cost will be \$10.00 for non-club members and \$7.00 for members. Enjoy complementary champagne, hors d'oeuvres and live entertainment from Del Sol and DJ Krazy J. The Pacific Coast Club will also be serving a Midnight Breakfast. Tickets are available at the door. (392TRS/DOA, 6-5769)

d. Modular Furniture Available: The 30th Mission Support Squadron, Military Personnel Flight (Bldg 11777) will have an abundance of modular furniture available in January for your office needs. The furniture will need to have claim tags attached to it by the claimers, and the claimers will need to arrange to have the furniture moved between 3 and 4 Jan 05. Please contact TSgt William T. Brown Jr. at 6-7756 or 6-2276 if interested. In addition, please contact Harmony at 6-6284, Rm B202, for excess office furniture. (30MSS/DPF)

e. Office Closure: The Military Personnel Flight will be closed for new furniture delivery the week of 3-7 Jan 05. If immediate assistance is needed, contact 6-9898, during this time. (30MSS/DPM)

f. 2005 Internal ECAMP Audit: The Environmental Compliance Assessment and Management Program (ECAMP) audit will be conducted 24-28 January 05. This audit will cover the environmental protocols as found in AFI 32-7045. ECAMP team members will be visiting wing, tenant, and contractor organizations during the audit. The Team Guides will be posted on the 30CES/CEV web page https://intranet.vandenberg.af.mil/30_MSG/30-ces/Environmental/index.html. Please contact John Woods at 5-0633 for additional information. (30CES/CEVV)

g. Volunteers Needed: Volunteers are needed for the upcoming Volunteer Income Tax Assistance (VITA) program on Vandenberg AFB. No prior experience is required. As members of the VITA Team, volunteers are

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trained in the computerized preparation and electronic filing of income tax returns. Once trained, they are then called upon to provide income tax assistance to the Vandenberg Air Force base military community during the tax season. Military retired and civilians are encouraged to volunteer their free time to work. Training, starting in January, is provided for preparation of Federal and California returns. If you are interested in helping your active duty and retired military community, please call 6-3650. (30SW/JA)

h. Did you know? If you are active duty or a retired military member, you may be entitled to monetary Mortuary Affairs benefits in the event you lose a loved one. Please contact Mortuary Affairs immediately at 606-3653 or the Command Post at 606-9961 during after duty hours. (30SVS/SVMM)

i. Military Equal Opportunity (MEO): The primary objective of the Equal Opportunity and Treatment (EOT) program is to improve mission effectiveness by promoting an environment free from personal, social, or institutional barriers that prevent Air Force members from rising to the highest level of responsibility possible based on their individual merit, fitness, and capability. The EOT program encourages members to use the chain of command to identify and correct unlawful discriminatory practices. This includes processing and resolving complaints of unlawful discrimination and sexual harassment. For more detailed information contact the 30th Space Wing MEO office at 6-0370. (30SW/ME)

j. Airmen Against Drunk Driving (AADD): Think Safety Before You Start!! Here are your choices for a safe ride home: Call AADD at 605-AADD/606-AADD for an anonymous free ride home, or get a complimentary ride from your First Sergeant when you have to be picked up. Tough decision? (30CES/CEOM, 6-7760)

2. 30th Space Communications Squadron: (30SCS)

a. Revised Publications: 30SWIND2, **30th Space Wing Index and 14th Air Force Index** now available on the VEPDL. (30SCS/SCBP, 6-7892/4)

b. Revised Visual Aid: 30SWVA33-5, **Checklist for Classified Contaminated System and Prescription For Handling Computer Viruses**, is now available on the VEPDL. (30SCS/SCBP, 6-7892/4)

c. Records Management (RM) Appointments: Effective immediately, please make sure all RM appointments are accomplished IAW AFI 33-322_30SWSUP1 utilizing 30SWIMT2, **Records Management (RM) Appointment**. (30SCS/SCBR, 6-4212)

d. Attention All Organizational And Contractor Telephone Control Officers (TCOs): We are currently preparing for the publishing of a new VAFB Telephone Directory. Certification listings and Change Orders have been sent to all Primary TCOs on my list via e-mail. If you have not yet received your Certification Listing and are a Primary TCO, please contact me with your information. The Certification Listing needs to be sent to you ASAP so that you will have a reasonable time frame to complete the listing. Contact the Directory Administrator, Darlene Reprogle at 6-5678 or darlene.reprogle@vandenberg.af.mil. (InDyne)

3. Traffic Management Office (TMO): (30LRS)

a. It's Your Move: If you are scheduled to make a Government sponsored move this message is for you. The Traffic Management Office (TMO) would like to send you information to assist you with your move. Along with the briefings, an "E" package of tips and information on you upcoming move can be emailed to your computer. (30LRS/LGRT, 6-6932/33)

b. Shipping Your Pet: If you are PCSing overseas with your pet, the following website contains useful information and web links: <https://amclg.scott.af.mil/cgi-bin/index.pl?dd=/don/lgtp&ti=HQ+AMC/LGTP+-+Passenger+Policy>. HQ AMC Pet Brochures are available at TMO Passenger Travel, Bldg 11777, Rm C-113. (30LRS/LGRT, 6-6932/33)

4. Military Personnel Flight: (30MSS/DPMP)

a. Military Personnel Flight (MPF) Customer Walk-in Hours: The MPF Customer Service (ID Cards & Records), located in Bldg 11777/C-114, walk-in hours are: Monday, Tuesday & Thursday from 0800—1500, Wednesday from 1000—1600, and Friday from 0800—1600. All other MPF Office walk-in hours are from 0900—1500. Appointments may be made outside the times listed, by contacting the appropriate office. The MPF has mandatory Warfit Monday, Tuesday & Thursday afternoons and will stop taking new customers at 1500. For further information call SMSgt Walker at 6-7719.

b. White House Fellowship Program: Did you know all U.S. citizens (except Federally employed civilians) are eligible to apply for the White House Fellowship Program? There are no restrictions for age, sex, race, or physical requirements. This programs seeks to draw exceptionally promising people from throughout the nation, providing them first-hand experience in the process of governing our nation. Annually, 11 to 19 U.S. citizens are selected to work full-time for 1 year as special assistants to Senior Executives in cabinet-

level agencies or in the Executive Office of the President. Military personnel are encouraged to apply as this program does enhance executive development. Please contact MPF Customer Service, 6-2276 for further information, and/or visit the following website: <http://www.whitehouse.gov/fellows/>. (30MSS/DPME, 6-3259)

c. The MPF Weekly: For the most current Personnel information, please check out the *MPF Weekly*. The 17 Dec 04 edition is now posted on the Vandenberg Intranet, link: https://intranet.vandenberg.af.mil/30_msg/30-mss/mpf/mpf_weekly/2004_archive/dec-04-17.doc

5. Civilian Personnel Flight: (30MSS/DPCE)

a. Voluntary Leave Transfer Program: Vandenberg AFB currently has six employees in need of donated leave. Alana Davenport—30CES/CEOE, Loneta Kelly—30MSS/DPCE, Bruce Dufresne—2ROPS/DOUS, Christine Holly-Vickers—30SW/JA, Fidel G. Terrones—30CES/CEOIE, and Rickey Alexander—30CES/CEOF4. We also have a list of over 55 other Air Force employees who are in need of your assistance. Civilian employees who would like to donate a portion of their annual leave must complete an OPM 630-A. Go by Bldg 11777, Rm B-103 to pick-up and/or turn in your form or access this form at: www.opm.gov/FORMS/PDF_FILL/opm630A.pdf

b. Thrift Savings Plan (TSP) Open Season: Since 31 Dec 04 is a holiday this year, Open Season has been extended through 3 Jan 05. FERS employees may contribute up to 15% of their basic pay and CSRS employees may contribute up to 10% of the basic pay. The IRS annual limit on elective deferrals is \$13,000 for 2004 and will rise to \$14,000 for 2005. Federal civilian employees must use the BEST automated phone system, 1-800-616-3775 TDD number 1-800-382-0893, or the EBIS web application to make elections. EBIS is a secure site accessed through the AFPC Secure Web at www.afpc.randolph.af.mil/dpc/BEST_GRB/EBIS.htm. Hard copy forms (TSP-1) are not used by the Air Force to make open season election. To allocate the funds you are contributing to, access the TSP website at www.tsp.gov/.

c. TSP Catch-Up Contributions: If you are age 50 or older and are already contributing the maximum amount of regular TSP contributions for which you are eligible, you may elect to make up to \$4000 for 2005 in catch-up contributions. Since the limit changes each year, you must make a new election each calendar year. Enrollment for calendar year 2005 began on 12 Dec 04. Checkout BEST's site at <http://www.afpc.randolph.af.mil/dpc/best/tsp-page.htm> for additional information. Remember, you are still subject to the IRS deferral limit.

6. 30th Medical Group: (30MDG, 6-7440)

Clinic Closure: The Vandenberg Clinic will be closed 23 and 24 Dec 04 for Christmas and 30 and 31 Dec 04 in honor of the New Year. For urgent needs please call 606-CARE or 888-252-3299. Please plan ahead for appointments and pharmacy refills. For more details contact Capt Clemens at 6-5327. (30MDOS/SGO).

7. 30th Security Forces Squadron: (30SFS/SFOS, 5-0792)

a. Firearms Registration: IAW 30 SWI 31-101, Installation Security Program, Paragraph 14.3.1, states all base residents who own or possess firearms must register them with the Pass and Registration Office. To initiate the process, request an AF Form 1314, Firearms Registration, from your orderly room. After completing in triplicate, take the signed form to Bldg, 11777, Rm C-111. For more information, contact your Resource Protection Monitor, or call 5-0797. (30SFS/SFOSP)

b. Off Limits Area: The 30th Security Forces Squadron Combat Arms Range Complex located off San Antonio Road West, is **off limits** to all unauthorized personnel. Danger signs are posted around the hazardous area of the range complex and entering into this area is not only illegal, but is also dangerous. For authorized entry, please, contact the Combat Arms Section at 5-5025. (30SFS/SFTC)

8. 30th Civil Engineering Squadron: (30CES)

a. Attention All Facility Managers: Please ensure that Civil Engineering (CE) Customer Service has the correct Primary and/or Alternate Facility Manager assigned to your building. Call CE Customer Service at 6-0010 to verify the correct information is in our system. If you need to assign a Facility Manager, do so by using the form located in the 30th Space Wing Pamphlet 32-3 attachment 1. The form must be signed by Unit Commander or equivalent and forwarded to CE Customer Service. Facility Manager training is on the third Wednesday of the month at 1000 in Bldg 11439, Rm 109, CES Conf. Rm. (30CES/CEOFF, 6-0010)

b. Appliance Safety: Any person who discards, abandons or leaves in any place accessible to children refrigerators, freezers, clothes dryers, washing machines or other appliance having a capacity of one and one-half cubic feet or more and that have not had the door removed to prevent closing and latching of the door, is

guilty of a misdemeanor. Any person who knowingly permits such an appliance to remain on premises under his or her control without having the door removed to prevent closure and latching is also guilty of a misdemeanor. Therefore, the refuse contractor will not pick up any appliances in the housing area that have not had the door removed. Contact Capt Jokinen at 6-3477. (30CES/CEH)

c. Holiday Lights In Military Family Housing: It's holiday time at Vandenberg, and many of our Military Family Housing residents like to decorate to the hilt. The decorations can be quite beautiful, but the nightly lighting causes a drain on our utilities budget. Even with the housing guidelines, it can still cost an extra \$100 per house for the holiday season. Therefore, we all must observe a few energy conservation rules while showing our holiday spirit. Your safety is also of utmost importance. Exterior holiday lights may be installed any time after Thanksgiving and must be removed no later than 10 Jan 05. Please, for your own safety and to prevent damage, do not climb on roofs or place any decorations on roof areas. Use the proper UL electrical cords approved for outdoor lighting. Exterior lights may be turned on not earlier than 1700 and must be turned off not later than 2200 Sundays through Thursdays. On Friday and Saturday nights, lights may remain on until midnight. 'Tis the season to enjoy the decorations and lights, and we can all do so while conserving precious energy resources. Be safe, and enjoy the holidays! (30CES/CECP, 6-1929)

OFFICIAL

FRANK GALLEGOS
Colonel, USAF
Commander

Karen L. Dean
Chief, Publishing Management

SECTION III — UNOFFICIAL

General Information:

a. Base Theater Marquee: The following movies will be shown at the Base Theater, Bldg 13750. Call 6-5565 for movie information or e-mail Vanessa Probert at ProbertV@aafes.com. (AAFES)

Day	Date	Movie	Rating	Opens	Starts
Thursday	23 Dec 04	"National Treasure"	PG	1330	1400
Thursday	23 Dec 04	"Seed of Chucky"	R	1830	1900
Friday	24 Dec 04	"The SpongeBob SquarePants Movie"	PG	1330	1400
Saturday	25 Dec 04	No Showing			

b. Food Service Event: For more details contact SSgt Bethany Lopez at 6-5496. (30SVS/SVMF)

Monday	Date	Event	Start Time	Location
Saturday	25 Dec 04	Christmas Meal	1100—1400	Breakers

c. Furniture Sale: We are conducting an ongoing Non-Appropriated Funds (NAF) furniture sale at Bldg 10250, NAF Resale Section, to include upholstered chairs, end tables, drapes and more at bargain prices. New items arriving weekly. Call 6-5908 if you have any questions. (30SVS/SVML, 6-9704)

d. Attention Military Personnel Assigned to Vandenberg: You can book ahead for the Christmas holidays and may confirm stays up to 10 days in VQ quarters for only \$28.50 per night, now until 5 Jan 05. This offer is for the friends and relatives of military personnel assigned to this base. **Going To A Holiday Party?** Spend the night at Lodging for only \$28.50 per night. You may book a VQ, in advance for your party night. To be eligible you must be active duty military/retired military or civilian (DOD) on active duty. Offers expire 5 Jan 05. Call Mike Green, 5-7831/6-1844, for 0-6/above, call 6-3711. (30SVS/SVML)

e. Big Brothers Big Sisters: Big Brother Big Sisters matches kids with adult volunteers who share friendship, fun and a positive role model. Come learn how to become a Big Brother or Big Sister, broaden a child's horizon, and bring a little magic into both of your lives. Our New Volunteer Orientation and Training will be held on Wednesday, 5 Jan 05 from 1130—1300 at the Family Support Center office located at 723 Nebraska Ave, Bldg. 10525 Vandenberg AFB CA. Or, please call Charlie Guzman at 735-4376 ext. 26 to learn more about becoming a Big Brother or Big Sister. RSVP!

f. Vandenberg Spouses Club Event: Join us 18 Jan 05 for a Wine Tasting at 1900 at the Pacific Coast Club for a cost of \$5.00 per person. Spouses are invited. Please R.S.V.P. to Leigh Ann at 734-1911 by 14 Jan 05.

Health And Wellness Center: (30MDG/HAWC, 6-2221)

a. Breastfeeding/Child Care and Prenatal/Postpartum Exercise Education: The HAWC offers several in-depth books and videos which cover everything from your baby's health to your health, including exercising during your pregnancy. Come in during our duty hours to view the videos or pick-up informative books.

b. Risk Reduction Series for Cholesterol, Diabetes and Blood Pressure Education: Weekly classes, Thursdays 1300—1500, instructed by a Registered Dietitian and Diet Technician. Topics covered include: Diabetes Life Style and Meal Planning, Cholesterol Risk and Heart Healthy Eating, High Blood Pressure Education and the DASH Diet. 1st Thursday of the month is Diabetes, 2nd Thursday, Cholesterol, and the 3rd Thursday is the High Blood Pressure Ed. The follow up classes are also on Thursdays from 1200—1300.

Chapel: (30SW/HC, 6-5773)

a. Regular Worship Schedule:

Catholic Mass:	Saturday	1700	Chapel 2	Protestant Services:			
Confessions	Saturday	1615—1645	Chapel 2	Praise & Worship	Sunday	0830	Chapel 2
Mass	Sunday	1000	Chapel 1	Gospel	Sunday	1130	Chapel 2
Daily Mass	Mon-Fri	1130	Chapel 2	Traditional	Sunday	1130	Chapel 1

b. Holiday Worship Service Schedule: Please call the Chapel at 6-5773 for further Holiday information or activities.

Day	Date	Time	Worship Service	Location
Friday	24 Dec 04	1700	Children's Christmas Eve Mass	Chapel 1
Friday	24 Dec 04	1900	Protestant Christmas Eve Candlelight Service	Chapel 1
Saturday	25 Dec 04	1000	Christmas Mass	Chapel 1
Sunday	26 Dec 04	1130	Protestant Service	Chapel 1
Friday	31 Dec 04	2130	Watchnight Service	Chapel 1
Sunday	2 Jan 05	1000	Protestant Service	Chapel 2

c. Vandenberg Jewish Community Classes: The Vandenberg Jewish Community is offering the following classes: Children's Hebrew and Bar Mitzvah classes, adult Hebrew and religion classes. Classes are held every Tuesday night at 1800 at the Vandenberg Religious Education Center. Please call Randee Van Ness at 734-3311, for more information or to enroll.

Global Hearts Group: (30SVS/SVMX, 30MSS/DPF, 30SW/HC)

a. Global Hearts Group: The Global Hearts Group is collaboration between the Family Support Center, Chapel and Services Squadron. It is available to all active duty military families in which the member is deployed, deploying, on a remote, or on a 30+ day TDY. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

b. Operation Sweet Dreams: This is an ongoing service for our deployed/deploying members. Just contact the Family Support Center to get a picture of your family on a pillowcase. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

c. Deployed Spouses Night: Deployed Spouses Night is at Breakers Dining Facility every Thursday at 1800. Please contact TSgt Sheila White, 6-0039 or SSgt Bethany Lopez, 6-5496 for more details. (30SVS/SVMX)

d. Lawn Care Service: A volunteer is needed to be the POC for the Lawn Care Service that is provided for the families of Deployed Airmen. The POC would be in charge of designating new families to an established Team and setting up the schedules for the squadron volunteers. Please contact TSgt Sheila White at the Family Support Center, 6-0039, for more information. (30SVS/SVMX)

Family Support Center: (30MSS/DPF, 6-0039) To pre-register for all classes, workshops, and seminars, call the designated point of contact, or visit www.php-ids.com.

a. Office Hours: Family Support Center (FSC) customer service hours are from 0800—1600 except on Monday when the center will be closed for staff training from 0730—0930. Personnel requiring *emergency* Air Force Aid will be assisted. Call 6-0039.

b. BabyMeet: If you are pregnant or the parent of a baby between the age of newborn to 2 years, this is an opportunity to get together with other families for discussions and socialization. This group meets every Wednesday, 0900—1000 at the Base Library. For more details call Katie at 734-6758 or Anna at 734-6606.

c. Playtime For Tots: They meet Friday mornings at 1000—1100 at the Religious Education Center. This playgroup is for parents and their children ages 2 to 5. For more information call Jill at 757-9044.

d. Readiness Briefings: Readiness Briefings for Deployments and/or Remote TDYs will be conducted every Thursday from 0900—1000 at the Family Support Center. Please contact TSgt White at 606-0039.

30th Services Squadron: (30SVS/SVK, 6-0276)

Services Weekly Bulletin: Please take a look at our Services Weekly Bulletin that will be updated weekly and can be found on our own 30th Services Squadron web site at the following link:

www.30svs.com/NewFiles/documents/Bulletin_21Dec.pdf. (30SVS/SVK)

Education Center: (30MSS/DPHE, 5-5904)

a. New Allan Hancock College Classes: Space 104 - Quality Management Control & Safety will be offered at the Allan Hancock College Lompoc campus beginning 24 Jan 05. **Space 128** - Materials & Processes will be offered at the Allan Hancock College main campus in Santa Maria beginning 27 Jan 05. These classes are part of Allan Hancock's new program "Electronics Technology - Space Operations." This A.S. degree is part of the new, nationwide National Science Foundation Space TEC grant initiative. For more information, please see www.spacetec.org/. Interested students can register online now through 22 Dec 04 and 3-14 Jan 05. Walk through registration is 18-19 Jan 05. Late registration takes place 24-27 Jan 05 and 31 Jan 05—3 Feb 05. Also, the following classes will be offered online this spring: Digital Devices and Circuits, PC Care and Upgrade, and Fundamentals of AC and DC Circuit Analysis.

b. CCAF Fall Graduation Pictures: Community College of the Air Force (CCAF) graduate of the Fall 2004 class who attended the CCAF graduation on 4 Nov 04 at the Pacific Coast Club may pick up their photos at Base Education. Our normal hours of operation are 0900—1500. Graduates who were unable to attend the graduation may pick up their diplomas at Base Education. Contact is Kathy Moran at 5-5905. (30MSS/DPHE)

c. Embry Riddle Aeronautical University: ERAU offers associate and bachelor degree programs in Professional Aeronautics (ASPA/BSPA) and Technical Management (ASTM/BSTM). We also offer three graduate programs: Master of Science in Management (MSM), Masters of Business Administration in Aviation (MBA/A) and Master of Aeronautical Science (MAS). The MAS has eight specializations including Safety and Space. The graduate classes are offered at our off base location at 3875F Constellation Road, Lompoc. For current information regarding registration, admissions and our programs call the office at 734-4076 or 606-6557. Registration for resident classes will begin 14 Dec 04 and lasts until classes begin 03 Jan 05. Additionally we have an extensive online catalog and over 150 locations worldwide. The next online term begins 15 Jan 04 for undergraduates and 7 Jan 04 for graduates with registration due two weeks prior to course beginning. Our application is now available online at <https://app.applyyourself.com/?id=erau-ec> making applying to Embry-Riddle a snap! Stop by and see us in the Education Complex, 144 Wyoming Ave. Room A-1. Office hours are Monday—Thursday, 0830—1730 and Fridays, 0800—1200. Our e-mail is Vandenberg.Center@erau.edu. (ERAU)

Computer Training: (InDyne, 6-3771)

a. Personal Computer Systems Training: Sign up now for the new Windows XP and Outlook 2003 Overview courses. WMs have registration priority. To register, reply, or, e-mail PC.Training@vandenberg.af.mil. **NOTE: To register for Windows XP and Workgroup Manager classes, contact TSgt Debra Wheeler.**

b. Computer Tip: Open several messages at the same time with Outlook 2003. To open multiple messages at the same time, press **CTRL** while clicking each message. After you select the messages, on the **File menu**, point to **Open**, and then click **Selected Items**.

c. Scheduled Classes: Note: Walk-ins are always welcomed!

Class	Date(s)	Time	Bldg
Internet Explorer - Tips and Tricks	3 Jan 05	1130—1230	Bldg 9360
LAN Access Training	3 Jan 05	0800—1100	Bldg 9360
Word 2003 Basic	3 Jan 05	0800—1100	Bldg 9360
Excel 2003 Basic	4 Jan 05	1300—1600	Bldg 9360
Outlook 2003 - New Features	5 Jan 05	1130—1230	Bldg 9360

Items For Sale:

For Sale: 2003 Honda Accord LX, silver w/black interior, 4-Cyl, 5-spd, 3-yr/36K mile warranty, tinted rear windows, AC, CD, power windows, 23,000 miles, excellent condition. \$16,100. Call 929-2831, ask for Jeff.

- For Sale:** 2003 Honda Accord EX, silver, black leather, 4 DR, 4-Cyl, 38K mi, AC, CD, sunroof, heated seats, all power, Xlnt cond. Books for \$18,100 asking for \$17,500/obo. Call Justin/Kim 934-2367.
- For Sale:** 2003 Nissan 350Z, Touring Edition, pearl white, all options except navigation, 6-speed, 22K miles, excellent condition, \$27,000/obo. Call 737-1621.
- For Sale:** 2002 Honda Civic EX 4 door, blue, 29k miles, remote, fully loaded, retail is \$16k, pay half \$7,995 salvage title (previous hail damage) has been repaired. Call 734-0507.
- For Sale:** 2002 Jeep Liberty Renegade 4x4, 22,000 miles, silver, 3.7L V6, power windows/doors, AM/FM Cass/CD, light bar, asking \$16,000/obo. Call 717-0189.
- For Sale:** 2002 Toyota Tacoma, Limited, double cab, has every option available, 4x4, 36K miles, front grill guard, running lights, new rims, sun roof, w/power train warranty, \$21,500. Call Tom at 291-0347.
- For Sale:** 2001 Mazda MPV, 47K miles, 6-Cyl, auto, AC, AM/FM/CD, tint, alloys, beige, all service records, \$10,990/obo. Call 734-1278.
- For Sale:** 1998 328i BMW, black w/black lthr interior, 6-Cyl, auto, 102K mi, sport package, new tires, alloy rims, prem. CD/stereo, sunroof, PW/PD, tinted rear windows, Xlnt cond., \$12,000. Call 260-9264 lv msg.
- For Sale:** 1998 Pontiac Firebird Formula, 5.7-V8, black, Ram Air pkg., auto, loaded, thousands in upgrades, excellent condition, 118K meticulously maintained miles, never raced. Asking \$8,400/obo. Call 734-1154.
- For Sale:** 1998 Jeep Grand Cherokee 4x4 needs differential, \$1,200; Kenmore 90 washer & 80 dryer, \$450 both; TV stand black, \$35; remote control chopper \$400; call leave message at 315-0579/315-0881.
- For Sale:** 1995 Mitsubishi 3000 GT, fully loaded, alarm, theft proof key lock, off white, runs great, has CARFAX history. Asking \$7,500/obo. Call 736-9095/291-3297 before it's too late, this vehicle must sell!
- For Sale:** 1991 Honda Accord LX, 113K original miles, local car, 2nd owner w/all service records. Automatic, AM/FM/CD, PW/PDL & clean! Asking \$3,100. Call 934-5775 before 2000.
- For Sale:** 1991 Jeep Grand Cherokee 4x4 needs differential \$1,200; Kenmore washer 90 series & dryer 80 series \$450 both; TV stand, \$35; Yellow remote control chopper, \$400. Lv msg, 315-0579/734-0472.
- For Sale:** 1988 Ford Bronco, 147K mi. Only 22K mi. on new 351-V8 engine. \$2,500/obo. Call 734-1617.
- For Sale:** 1985 Chevy Caprice sedan, 133k miles, great condition throughout, very clean, cruise control, can be seen at Base Resale Lot, \$1,800/obo. Call 734-0507
- For Sale:** 1978 MGB convertible, 4-speed, yellow w/black interior, roll bar. Parting w/first love, overhaul project for British sports car enthusiast! \$800/obo. Call 734-0077.
- For Sale:** 1974 Porsche 911, 3.0 liter conversion, crank-fire ignition, Carrera tensioners, more...; many suspension upgrades, 8" & 7" Fuchs; sunroof, CD. Asking \$12,000/obo. Call 736-8925.
- For Sale:** 2002 Honda VTX-1800-R, 15K mi, custom pipes & intake w/power commander, custom/lights & signals, two Corbin seats, sissy bar w/rack, w/chrome accessories. Asking \$9,000 Call JJ/pager 737-2262.
- For Sale:** 2002 Harley-Davidson Sportster 883, metallic red, less than 500 miles, thousands in extras. Asking \$6,200/obo. Call 734-1154.
- For Sale:** 2002 Honda CR80 Dirt Bike, Pro Taper Bars, PBI sprockets and chain, FMF Turbine Core II, Newer fork seals, and many spare parts. \$1,500. Call 733-1219 or 588-2817.
- For Sale:** 1999 Yamaha YZ-400F, Pro Tapers, White Brothers, R-4 exhaust, new Pro-Tech springs, \$3,200; 2002 Honda XR-200, \$2,500. Would consider package deal. Call Frank at 937-9891 or 878-4425.
- For Sale:** 1992 Honda Shadow 1100cc, new voltage regulator, needs new back tire. Runs well. Asking \$1,800. Call Steve at 934-7882.
- For Sale:** 1986 VFR 750 sport cruiser, factory cammed, needs minor work, books at \$2,500 will sacrifice for \$1,900/obo. Call Tom at 291-0347.
- For Sale:** Galvanized aluminum diamond cut tool box for midsize truck. FMI call 734-0215, leave a message.
- For Sale:** Glider/rocker \$35/obo; FP Jumperoo \$30; FP aquarium swing, \$45, Littermaid automatic litter box \$50 w/privacy tent. Camaro parts also available. Please call Dan/Sabrina at 734-1766/530-863-0487.
- For Sale:** Waterbed with very nice solid oak frame, asking \$150. Call 736-8925.
- For Sale:** Maytag Dryer. Runs like a champ. \$50. Call 734-0886 or 588-0976 and leave message.
- For Sale:** Mint condition Maytag Performa washer & dryer, \$600/obo. Garden set w/ 3 chairs and bench w/very clean padding, \$50. Call 734-0127. Please leave message!
- For Sale:** Kenmore washer 90 Series & dryer 80 Series, \$450 both. Call 315-0881, leave name & number.
- For Sale:** Piano, upright, great for practice, must sell soon, have orders, \$200; workout machine, similar to SoloFlex, work chest, arms, back and legs (complete body workout) only \$75. Call 734-0507.
- For Sale:** Electric-acoustic 6-string guitar by Applause, black starburst finish, excellent condition, asking \$175. Call 588-0572.
- For Sale:** (1) Fosgate amp 125A and Fosgate 40x40 w/built in crossover, \$200; 2x10" Fosgate speaker w/custom box, \$100; 4 tires (195x55x15) for \$100; and suede tan sofa & love seat, \$100. Call 588-2739.

For Sale: Drum set, (4) toms, snare, bass, (2) cymbals, hi hat, throne, and sticks, all complete, only \$425. I bought it in March. Call 734-0507.

For Sale: DVD+R 50 Pack \$16. Call 734-6765 or 717-1255.

For Sale: Solid oak space-saver bed (twin size bed); matching nightstand, dresser and desk available. For more information, call Troy at 736-3580.

For Sale: 18'x 7' German wall unit w/lighted china hutch & glass shelves, 2 lighted corner units w/glass shelves, 2 lighted bookcases, & entertainment ctr. All w/lower cabinets & locks, \$1,200. Call 735-9585.

For Sale: Loveseat, navy, in great shape, \$35; Lazy Boy couch w/two recliners, \$80; golf bag- stand-up \$10. king size padded mattress, less than 1 1/2 years old, \$65 w/frame. Call Tom at 291-0347.

For Sale: Medium blue sofa, loveseat, and recliner. All ends recline, very good condition. All 3 pieces for \$500. Please contact Cynthia at 757-8218.

For Sale: Frigidaire Ultra Quiet III portable dishwasher that will convert into a built in, depending on your need. Used only 6 months then PCS'd bought for \$450 will sell for \$200. Call 734-1417.

For Sale: The ultimate poker game set, 500 chips, 11.5 gram, 2 color clay/ABS casino chips, aluminum case, 2 decks cards, dealer button, 5 dice, Texas Hold'em instructions, \$120. Call 734-0026 lv msg.

For Sale: Oak dining table w/6 chairs, \$250; oak hutch, \$200; oak coffee/end tables, \$125; (2) oak stools, \$75. Glass coffee table w/blk/gold metal frame, \$50, (2) matching glass end tables, \$25 ea. Call 735-1371.

For Sale: Day bed, white w/trundle, \$200. King-size bdrm set w/dark grn & blk marble design, headboard/frame/nightstands, 6-drawer dresser w/mirror & tall TV cabinet, \$600. Call 735-1370.

For Sale: Assorted electronic components (negotiable), Pioneer 6-CD holders, \$6 ea; assorted house plants, \$5—\$25; Concertmate electronic keyboard (no AC power supply), \$50. Call 735-1370.

For Sale: Black metal computer table & chair on wheels, \$15; fire escape ladder, \$18; assorted bedding sets, \$15—\$25 ea; small VHS/DVD cabinet w/glass doors, \$8. Call 735-1370.

For Sale: Audiovox CDM-8500VM cell phone w/lthr carrying case in very good condition. Cell phone works like any typical cell phone. Service is pre-paid Virgin Mobile for use anywhere in the U.S, \$50. 714-5450.

For Sale: Gorgeous raccoon 3/4 length fur jacket (or coat for petite person). Fits up to size 14. Worn 3 times. Cost \$1,300. Sell for \$300. Call 736-8857.

For Sale: Shih-Tzu puppies females \$600 and males \$500. We have papers and parents are on premises, they are gorgeous, will be ready 6 Jan 05, taking deposits now. Call 734-0507.

For Sale: Golden Retriever puppies, AKC, 5 males, 7-weeks-old, first shots & vet checked. Great disposition! \$500 each. FMI please call 734-0115 or 757-1475.

Free: Free to a good home - American Staffordshire terrier mix. 2-year-old female, spayed w/all shots current. Good with kids. Single dog family preferred. Contact DeShawn at 734-0797.

Missing: Male cat, black and white tuxedo kitty, approx. 2-years-old, missing in the vicinity of Mulberry Street, East Housing. He is de-clawed (front) and fixed. Please call A1C/SrA Parney at 734-5659 after 1630.

Wanted: Looking for weekly house cleaning. Rate is negotiable. Please contact Gabrielle at 734-0797.